



**ST. IGNATIUS COLLEGE OF EDUCATION
(AUTONOMOUS)
PALAYAMKOTTAI-627002 LIBRARY**

I. Facilities & Services Available in the Library

- Fully computerized system for searching, issuing, renewing, and returning of the books
- Free access to high-speed internet
- Free access to INFIBNET- N-LIST and DELNET resources
- Access to e-books and e-journals
- Subscription to several educational and research journals
- Large collection of reference books
- Large collection of current affairs
- Large repository of Dissertations, Back volumes, and Question Banks
- Display of new arrivals
- Display of information and notifications
- Display of news bulletins and magazines
- Fully secured with CCTV cameras
- Remote access facility to access library assets from home
- Bar Code scanning facility
- Question Bank facility
- Book Bank facility
- Reprography services such as photocopying and printing
- Library Orientation Programmes for new users
- "Best User Awards" to encourage students to utilize the library resources better

II. Various Sections in the Library

- Reference Section
- Periodical Section
- Lending Section
- Digital Library
- Research Section – MEd
- CD/DVD Section
- Reprography Section

III. Rules and Regulations of the Library

- Library will be open on all working days from 8.30 am to 5.30 pm
- Absolute silence should be always maintained in and around the library
- Foot wears are NOT allowed inside the library. Leave them outside while entering the library
- All persons entering the library should register themselves in the Entrance/Gate Register
- Students should wear their ID cards, when entering the library

- Reference books can be referred inside the library only, if needed reprographic facility can be utilized
- Students can borrow books from the lending section of the library by using their ID card
- Each student can borrow two books for a period of one week
- Students should wrap the books borrowed by them to avoid damage
- Books must be returned on or before the prescribed due date
- Loss or damage of any books should be immediately reported to the Librarian
- Students in need can avail the facility of book bank to borrow books with the recommendation of their optional subject staff
- Students can access and download e-books and e-journals by using their User ID and Password

IV. List of Resources Available in the Library

NAME OF THE RESOURCE	NUMBER
Total No. of Books	18589
E-Books	80409 via N-list & DELNET
Reference Books	3498
Encyclopaedias	167
Dictionaries	135
Journals	20
E-Journals	3828 via N-list & DELNET
Magazines	15
News Papers	3
Theses and Dissertations	632
Back Volumes	732
CDs & DVDs	200
Data Bases	2
Back Volumes	732
Policies and Reports	22

V. Digital Databases and Network in the Library

- Access to online databases of INFIBNET- N-LIST and DELNET resources
- Remote access facility with e-Resources and Web OPAC
- Membership with National Digital Library

VI. Awards & Recognition

The institution received an honorary appreciation award in the 4th Nellai Book Festival 2020 conducted at Tirunelveli in appreciation of the tremendous services provided by the library.