



ST. IGNATIUS COLLEGE OF EDUCATION
(AUTONOMOUS)
Accredited with 'A' grade by NAAC (Second Cycle)
Palayamkottai – 627 002

CAMPUS MAINTENANCE COMMITTEE

OBJECTIVES

The objectives of the maintenance committee are as follows;

- To ensure proper maintenance of physical property and facilities in the campus
- To monitor the academic and support facilities in the campus
- To carry out preventive measures for maintenance
- To plan for repair/replacement of equipment
- To allocate budget for maintaining physical and academic facilities in the campus
- To review present conditions of infrastructure and other teaching learning materials
- To allot and assign manpower for maintenance

FUNCTIONS

- Developing a plan to respond quickly and appropriately to maintenance emergencies
- Co-ordinating maintenance work with concerned staff members
- Maintenance of the assets of the institute for comfort and well-being of the stake holders.
- Ensure smooth and proper functioning of the housekeeping on daily basis.
- Ensuring the availability of electricity and water in the campus.
- Maintaining academic buildings, hostel facilities and the campus.
- Ensuring safety of buildings through fire extinguishers, earthing pits, safety checks of potable water, etc.
- Reviewing the condition of the campus building, ground, utilities and other infrastructure to ensure their adequacy
- Ensuring cleanliness and neatness inside the campus.

Sr. L. Vasanthi Medona

PRINCIPAL i/c
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CAMPUS MAINTENANCE COMMITTEE
2021-2022

S.No	Name of the Member	Category
1.	Rev. Sr. Gemma Secretary	Chairperson
2.	Rev.Sr. Dr. L.Vasanthi Medona Principal i/c	Principal
3.	Dr.J.Maria Prema Assistant Professor of Education	Secretary
4.	Dr.S.Josephine Director of Physical Education	Member
5.	Mrs.J.Rawoof Nisha Assistant Professor of Education	Member
6.	Ms. T. Glory Bai Assistant	Member
7.	Mr. P.K.Christopher Junior Assistant	Member
8.	Ms. Soundarya Student Teacher	Student Representative
9.	Ms.A.Pricilla Valan Assumptio Student Teacher	Student Representative

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