



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	ST.IGNATIUS COLLEGE OF EDUCATION
Name of the head of the Institution	Rev.Dr.A.Nirmala Devi
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	04622560558
Mobile no.	9443450651
Registered Email	ign_edn@rediffmail.com
Alternate Email	iqac20ign@gmail.com
Address	7, Punithavathiyar Street, Palayamkottai
City/Town	Tirunelveli
State/UT	Tamil Nadu
Pincode	627002

2. Institutional Status

Autonomous Status (Provide	04-Jun-2009
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date of Conformance of Autonomous Status)	
Type of Institution	Women
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr.E.C.Punitha
Phone no/Alternate Phone no.	04622560558
Mobile no.	9443583079
Registered Email	elcypunitha@gmail.com
Alternate Email	ign_edn@rediffmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.ignatiuscollegeofeducation.com/pdf/aqar/aqar1
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	http://www.ignatiuscollegeofeducation.com/igac/Ignatius2019.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	
2	A	3.10	2011	16-Sep-2011	

6. Date of Establishment of IQAC

11-Oct-2004

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	
National Seminar on Learning Disabilities	05-Oct-2019 1	
National Seminar on Quality Education for Sustainable Development	08-Nov-2019 1	
Institutional seminar on How to Choose the Right Research Topic to Sustain Enthusiasm and Curiosity	19-Feb-2020 1	
Institutional Seminar on Mental Health with the theme Magale Nalamaa	27-Feb-2020 1	
Innovative Art and Craft Workshop	17-Sep-2019 1	
Workshop on Therapeutic Values of Yoga	29-Feb-2020 1	
Personal and Professional Grooming: A Holistic Approach.	21-Jun-2019 2	
The Ultimate Discovery	20-Nov-2019 1	
Bridge course	25-Jun-2019 10	

Spoken English Course	02-Jul-2019 5
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8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of du
St. Ignatius College of Education (Autonomous)	[A.01.02.02] Autonomous Colleges	UGC	2
St. Ignatius College of Education (Autonomous)	[A.01.02.02] Autonomous Colleges	UGC	2

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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

• Enhancement of Quality of Faculty through Faculty development Program
development of learners for selflearning and online learning • Creating
for active participation in Seminars and workshops and Webinars • Encou
of the staff to work more on Educational Research. To publish papers in
journals and Scopus journals, write chapters or publish books. • Prospe
are formed to serve the society through extension activities and field

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards (Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To augment the first year students develop their personality by participating in the induction programme.	The first year students were made to participate in the : programme which includes, Personality Development, Physio Yoga, ICT in Education, Time Management, Team Building, I Intelligence, Arts and Craft, Italic Writing Practice, Co Competence, History of Education in India, Save the Earth Awareness, Teacher as a Mentor, Leadership skills and Val This induction programme enabled the students to identify role in developing their personality and strengthen their as an individual. Faculty incharge carried out the proces as per the schedule from 25.06.2019 to 11.07.2019.
To provide opportunity to the students develop their communication skills.	As a part of Bridge course Communication English course from 2-07-2019 to 06-07-2019 which helped the students to skills and gain confidence over the mastery of the langua
To encourage all the faculty members and students to participate in seminars and workshops	National seminars - 3, State seminars - 2, Workshops - 2 enthusiastically in topics and themes suggested by NAAC. members and students participated actively in the semina workshops conducted. Staff Enhancement Programme was orga 21.06.2019 to 24.06.2019 on theme "A Holistic Approach" faculty with effective mentoring techniques. The second staff enrichment programme was organized on the topic "TL

and conduct Staff enhancement programme.	Discovery" on 20.11.2019 which provided an opportunity for faculty members to refresh and develop their professional competence.
To support faculty members to publish books on their interest and specialized subjects.	Discussions were made and planned to carry out publication of books in the upcoming year.
Updating the library with e-resources and latest version of books and subscription of more educational magazines and journals	Our library was equipped with DELNET for encouraging learning and assessing resources. In order to strengthen the knowledge of faculty and students the library more than 188 books were added along with the subscription. Faculty and students were asked to use library resources and motivated to maintain perseverance towards gaining new knowledge.
To conduct fine arts competition to bring out the talents of the students.	Fine Arts Competition was organized on 29.01.2020 to 31.01.2020. All our students showed their efforts, interest and talents in the competition.
To provide opportunity for the students to get selected for job by conducting Campus Interview.	Inigo Job Fest' was conducted in the college campus on February 15th, 2020. 19 schools participated in this "INIGO JOBFEST'. Heads of different institutions expressed their interest in our eligible candidates from our institution with a sound background. Interview, Written examination, Classroom teaching, Verbal and written qualification and competency were conducted by the school and met the expectations.
To receive feedback from students based on instructional strategies followed.	The performance of the faculty was self analyzed and also the feedback received from the students was taken into consideration.
To develop students' eligibility	Teacher Eligibility Test (TET) coaching was conducted to prepare students to be eligible persons for their professional careers.

for qualifying in competitive exams oriented towards teaching profession.	of Tamilnadu Government. Counselling sessions were conducted in placement cell to motivate the students and orient them :
To bring out students active participation in add-on course :Yoga	Yoga classes were conducted regularly which enriched the of mental and physical health of the students and the fac

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14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
Academic and Administrative Audit	29-Dec-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
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16. Whether institutional data submitted to AISHE:	Yes
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Year of Submission	2020
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Date of Submission	20-Feb-2020
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17. Does the Institution have Management	Yes
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Information System ?	
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	St. Ignatius College of Education(Autonomous) Palayamkott Information System Staff 1. All benefits for Teachers(AI) IFHRMS 3. EPF (Management Staff) 4. ESI (Management Staff) Course/Orientation Course 6. Issuing Certificate – Salary Service Certificate, Bonafide Certificate 7. Management Bank 8. Maintaining Acquaintance Students 1. Admission 2 a. Minority b. BC/MBC SC/ST c. BD 3. Issuing Certificate Certificate, Attendance Certificate, Bonafide Certificate (Biometric) Finance 1. UGCPFMS 2. Financial Statement 3. Expenditure – Cash on Hand and Cash on Bank Building 1. Fire 3. Sanitary 4. Building License 5. Fire Safety Equipment Maintenance

Part B

CRITERION I - CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	
BEd	B.Ed	Education	
BEd	B.Ed	Education	
BEd	B.Ed	Education	
BEd	B.Ed	Education	
BEd	B.Ed	Education	
BEd	B.Ed	Education	
MEd	M.Ed	Education	
MEd	M.Ed	Education	
MEd	M.Ed	Education	

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1.1.2 - Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code
BEd	Education	13/03/2019	Physical Education and Yoga FBEPE3

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1.2 - Academic Flexibility

1.2.1 - New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates o
BEd	Education	13/
BEd	Education Education	13/

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1.2.2 - Programmes in which Choice Based Credit System (CBCS)/Elective Course System implement during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CB System
BEd	Education	13/03/201

1.3 - Curriculum Enrichment

1.3.1 - Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Stu
Communicative English	13/03/2019	10
Yoga Practices	13/03/2019	10
Computer Course	13/03/2019	10

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1.3.2 - Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Pr
BEd	Education	166
MEd	Education	3

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1.4 - Feedback System

1.4.1 - Whether structured feedback received from all the stakeholders.

Students	
Teachers	
Employers	
Alumni	
Parents	

1.4.2 - How the feedback obtained is being analyzed and utilized for overall development of the inst (in 500 words)

Feedback Obtained

Students feedback was obtained with the help of a structured questionn of the students was satisfied with the overall content of the syllabus of the students gave positive feedback about the Curriculum and Pedago (CPS) course, Enhancing Professional Capacities (EPC) course and the s

regarding TET and CTET. The feedback obtained from the teachers was an revision was made in the curriculum as per their suggestions. Employer obtained with the help of a structured opinionnaire.90 of the Heads of internship program give positive feedback about the over all performan Student teachers. The feedback given by the parents was analysed and i for the improvement of the curriculum.

CRITERION II - TEACHING- LEARNING AND EVALUATION

2.1 - Student Enrolment and Profile

2.1.1 - Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Applicatic received
MPhil	Education	15	Nil
MEd	Education	50	3
BEd	Education	200	229

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2.2 - Catering to Student Diversity

2.2.1 - Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in th institution teaching onl PG courses
2019	166	3	3	Nil

2.3 - Teaching - Learning Process

2.3.1 - Percentage of teachers using ICT for effective teaching with Learning Management Systems resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classroom:
21	21	63	11	4

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 - Students mentoring system available in the institution? Give details. (maximum 500 words)

Students mentoring system available in the institution to establish a better and effective relation and teacher and also continuously keep an eye on the students in educational and personal matte mentorship is - 1. To develop teacher-student relationship. 2. To increase student's academic attendance. 3. To reduce student's dropout ratio. 4. To monitor the student's regularity and disc had taken the initiative of implementing the mentoring of students. Mentors and mentees are divi Mentors uphold and bring up to date in collecting all necessary information about their Mentees. guidance and counselling in the essential instance. Each student is identified based on their stren

least 3 to 4 meeting are arranged by mentors for their mentee in each semester. Though the system implemented in the last few years, significant improvement in the teacher-student relationship has been useful in finding out slow and advanced learner and through a careful examination. Each has a vital role in organizing 'Remedial Classes' in identified topics. Types of mentoring done in our Professional Guidance - Regarding professional goals, selection of career and higher education. 2. - Regarding self-employment, entrepreneurship development, opportunities, morale, honesty, in career growth. 3. Coursework Specific - Regarding attendance and performance in the present semester performance in the previous semester. Outcomes of the system a) The attendance percentage has increased to greater extent. b) The number of detention of students has decreased consistently. Through communication between the mentor and the student, there was good improvement in the student

Number of students enrolled in the institution	Number of fulltime teachers	Me
168	21	

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year
12	11	1	2

2.4.2 - Honours and recognition received by teachers (received awards, recognition, fellowships at International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from recognized bodies
2019	Dr.M.Maria Saroja	Associate Professor	BHARAT RATNA, DR.ABDUL KALAM GOLD MEDAL for Economic Progress and Research Association of India, Delhi for the outstanding individual contribution in Education and Research on the occasion of 70th National Unity Conference held at New Delhi
2019	Dr.M.Maria Saroja	Associate Professor	"BEST PROFESSOR AWARD" on 28th Sept 2019 at Chennai by the ESN RESEARCH GROUP for excellence and remarkable achievements in teaching, research and public service

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2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of semester-end/ year- end examination till the declaration of result

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of result end/ year- end
BEd	B.Ed	IV	26/09/2020	14/10

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2.5.2 - Average percentage of Student complaints/grievances about evaluation against total number of examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in examination
Nil	165

2.6 - Student Performance and Learning Outcomes

2.6.1 - Program outcomes, program specific outcomes and course outcomes for all programs offered are stated and displayed in website of the institution (to provide the weblink)

<http://www.ignatiuscollegeofeducation.com/igac/Programme%20Outcomes%20.pdf>

2.6.2 - Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination
B.Ed	BEd	Education	165	165

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2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the survey and results and details be provided as weblink)

<http://www.ignatiuscollegeofeducation.com/igac/Student%20Satisfaction%20.pdf>

CRITERION III - RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution provides seed money to its teachers for research

No

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3.1.2 - Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award
National	Nil	Nil	31/05/2020
International	Nil	Nil	31/05/2020

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3.2 - Resource Mobilization for Research

3.2.1 - Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount
Minor Projects	0	Nil	0	
Major Projects	0	Nil	0	

Any Other (Specify)	0	Nil	0
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3.2.2 - Number of ongoing research projects per teacher funded by government and non-government years

0

3.3 - Innovation Ecosystem

3.3.1 - Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia during the year

Title of workshop/seminar	Name of the De
Seminar on "Mental Health"	Physical Educa
workshop on "Therapeutic Values of Yogasanas"	Physical Educa
Staff enhancement programme on "Personal and Professional Grooming: A Holistic Approach"	Education
FDP on Empowering Educators Towards Excellence	Education
"Innovative Art and Craft Workshop"	Art Craft
National Seminar on "Learning Disabilities"	Education
National Seminar on "Quality Education for Sustainable Development"	Physical Scie
FDP on "The Ultimate Discovery"	Education
Seminar on "Holistic Approach to Education"	Education
"How to Choose the Right Research Topic to Sustain Enthusiasm and Curiosity".	Sr. Landrada C for Researc

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3.3.2 - Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	
Best Professor Award	Dr. M. Maria Saroja	ESN Research Group, Chennai	28/
Best Paper Presentation Award	Mrs. E. Micheal Jeya Priya	St. Ignatius College of Education	08/
Bharat Ratna, Dr. APJ Abdul Kalam Gold Medal Award	Dr. M. Maria Saroja	The Global Economic Progress and Research Association, GEPR, New Delhi	23/

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3.3.3 - No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date
Nil	Nil	Nil	Nil	Nil	

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3.4 - Research Publications and Awards

3.4.1 - Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
Education	Nil

3.4.2 - Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor
International	Sr. Landrada Research Center	2	
International	Biological Science	4	
National	Education	1	
National	Education	1	
National	Education	1	
National	Education	1	
National	Education	1	
National	Education	1	
National	History	1	
National	Computer Science	1	

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3.4.3 - Books and Chapters in edited Volumes / Books published, and papers in National/International Proceedings per Teacher during the year

Department	Number of Publication
Education	26

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3.4.4 - Patents published/awarded during the year

Patent Details	Patent status	Patent Number	
Nil	Filed	0	
Nil	Published	0	

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3.4.5 - Bibliometrics of the publications during the last academic year based on average citation in Science or PubMed/ Indian Citation Index

Title of	Name of	Title of	Year of	Citation	Institutional affiliation as	N
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the Paper	Author	journal	publication	Index	mentioned in the publication	ex
Nil	Nil	Nil	2019	0	0	
Nil	Nil	Nil	2020	0	0	

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3.4.6 - h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	e
"Awareness on Detrimental Effects of Soft Drinks consumption among college students in Tirunelveli District"	Dr. M. Maria Saroja	TEST - Engineering Management	2020	5	

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3.4.7 - Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National
Attended/Seminars/Workshops	18	18
Presented papers	6	10
Resource persons	Nil	3

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3.5 - Consultancy

3.5.1 - Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue g
Nil	Nil	Nil	

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3.5.2 - Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (am in rupees)
Nil	Nil	Nil	0

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3.6 - Extension Activities

3.6.1 - Number of extension and outreach programmes conducted in collaboration with industry, co

Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	
National Sports Day (30.08.2019)	St. Ignatius College of Education	1	
Poshan Abhiyan Campaign (13.09.2019)	St. Ignatius College of Education	1	
Innovative Art and Craft Workshop (17.09.2019)	St. Ignatius College of Education	1	
National Hand Wash Day (24.10.2019)	St. Ignatius College of Education	2	
National Education Day (11.11.2019)	St. Ignatius College of Education	2	
Communal Harmony Campaign (19.11.2019)	St. Ignatius College of Education	2	
Human Chain Campaign on Childline 1098 (19.11.2019)	Saranalayam TSSS, Tirunelveli	20	
National Constitution Day (26.11.2019)	St. Ignatius College of Education	1	
Human Rights Day (10.12.2019)	District Legal Services Authority, Tirunelveli	2	
Juvenile Home Visit (22.12.2019)	Prison Ministry of India	3	

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3.6.2 - Awards and recognition received for extension activities from Government and other recognised organisations during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students
Nil	Nil	Nil	Nil

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3.6.3 - Students participating in extension activities with Government Organisations, Non-Governmental Organisations, and other organisations such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities
Book Fair	Tamilnadu Government	Nellai Book Fair 2020" (01.02.2020 to 10.02.2020)	2
Human	District Legal	Awareness Programme on	2

Rights Day	Services Authority, Tirunelveli	Legal Rights regarding Human Rights (10.12.2019)	
Science Expo 2K19	St.Xavier's College of Education (Autonomous), Palayamkottai	zonal level 'Science Expo 2019' (19.11.2019)	2

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3.7 - Collaborations

3.7.1 - Number of Collaborative activities for research, faculty exchange, student exchange during

Nature of activity	Participant	Source of financial support
Teachers Day Celebration (05.09.2018)	266 students	St. Ignatius College of Education St. Xavier's College of Education
UGC-NET Preparatory Class (01.11.2019 - 03.11.2019)	Dr. R. Indra Mary Ezhilselvi	St. Xaviers College of Education Palayamkottai
UGC-NET Preparatory Class (01.11.2019 - 03.11.2019)	Dr. J. Maria Prema	St. Xaviers College of Education Palayamkottai

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3.7.2 - Linkages with institutions/industries for internship, on-the- job training, project work, shared facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To
Job Training	School Internship	St. Ignatius Convent Hr. Sec. School, Palayamkottai.	01/08/2019	30/08/2019
Job Training	School Internship	Sarah Tucker Girls Hr. Sec. School, Palayamkottai	01/08/2019	30/08/2019
Job Training	School Internship	Child Jesus Hr. Sec. School, Palayamkottai.	01/08/2019	30/08/2019
Job Training	School Internship	Christhu Raja Hr. Sec. School, Palayamkottai	01/08/2019	30/08/2019
Job Training	School Internship	St. Thomas High School, Kurichi, Melapalayam	01/08/2019	30/08/2019
Job Training	School Internship	St. Joseph's Convent Hr. Sec. School, N.G.O. Colony, Jawahar Nagar	01/08/2019	30/08/2019
Job Training	School Internship	Mary Sargent Hr. Sec. School, Palayamkottai	01/08/2019	30/08/2019
Job Training	School Internship	Muslim Girls' Hr. Sec. School, Melapalayam, Tirunelveli.	01/08/2019	30/08/2019
Job Training	School	Govt. Hr. Sec. School,	01/08/2019	30/08/2019

	Internship	Munneerpalam, Tirunelveli		
Job Training	INIGO Job Fest 2020	19 Schools in and around Tirunelveli	15/02/2020	15/

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3.7.3 - MoUs signed with institutions of national, international importance, other institutions, industries etc. during the year

Organisation	Date of MoU signed	Purpose/Activities
St. Xavier's College of Education, Palayamkottai	29/11/2019	Teachers Day Celebration
St. Xavier's College of Education, Palayamkottai	29/11/2019	Human Chain 1098
St. Xavier's College of Education, Palayamkottai	29/11/2019	Educational Consultancy Services for the mutual growth of each institutions
St. Xavier's College of Education, Palayamkottai	29/11/2019	Research consultancy for publishing the articles in INIGO EDU RESEARCH JOURNAL
NVKSD College of Education, Atttoor, KK Dist.	16/12/2019	Educational Consultancy Services for the mutual growth of each institutions

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CRITERION IV - INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure
2000000	1814877

4.1.2 - Details of augmentation in infrastructure facilities during the year

Facilities
Campus Area
Class rooms
Laboratories
Seminar Halls
Classrooms with LCD facilities

Seminar halls with ICT facilities

Number of important equipments purchased (Greater than 1-0 lakh) during the current year

Value of the equipment purchased during the year (rs. in lakhs)

Classrooms with Wi-Fi OR LAN

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4.2 - Library as a Learning Resource

4.2.1 - Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	
ROVAN	Partially	4.5	

4.2.2 - Library Services

Library Service Type	Existing		Newly Added		
Text Books	14702	1429788	170	14826	14
Reference Books	3480	598311	18	25790	3
e-Books	80409	Nil	Nil	Nil	80
Journals	20	15600	Nil	Nil	
e-Journals	3828	19470	Nil	Nil	3
Digital Database	4	Nil	Nil	Nil	
CD & Video	200	45550	Nil	Nil	2
Library Automation	1	100000	Nil	Nil	
Weeding (hard & soft)	1783	115750	Nil	Nil	1
Others (specify)	3584	Nil	Nil	Nil	3

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4.2.3 - E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of
NIL	NIL	NIL	31/05/

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4.3 - IT Infrastructure

4.3.1 - Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	
Existing	86	50	10	0	0	12	17	

Added	4	0	0	0	0	2	2	
Total	90	50	10	0	0	14	19	

4.3.2 - Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 - Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre
NIL	=

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical facilities and academic support facilities, component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on physical facilities
1000000	837997	1000000	

4.4.2 - Procedures and policies for maintaining and utilizing physical, academic and support facilities such as sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institution)

Policies and Principles for Library, Laboratories and Sports Complex: The institution follows certain procedures and policies for maintaining and utilizing support facilities such as laboratories, library, sports room, etc. In the library, we follow manually and semi-automated procedures to maintain discipline and order. We maintain a register of Journals, magazine, thesis, newspapers, books, etc. The library follows the following procedures: Gate register (Automated), Maintaining entrance register (Automated), Maintaining stock register, Maintaining issue register, Providing a system for students to read books (Partially automated/manual), Utilizing Public Access Catalog for searching books, Maintaining catalogue for students separately, Having Bar-coding System in our library, Maintaining book issue register. Students who have been given books for reference, have to hand over a receipt at the end of each semester. If anybody fails to hand over the books they are required to purchase some books and hand over to the library. If not they have to pay the actual amount of that particular book. We have Physical science, biology, chemistry and computer science laboratories. Each laboratory is equipped with the necessary equipment and apparatus. To maintain and utilize them in a proper way, we follow some policies and procedures as follows: Maintaining attendance register, Maintaining stock register, Maintaining breakage register, Maintaining issue register, Maintaining issue register. Each department assigns particular staff members for maintaining laboratory equipment and apparatus. They select group members to monitor discipline and one representative is selected to convey the information regarding lab particulars to the concern staff members. We have a sports room for keeping sports equipment on our campus. This room is under the supervision of physical director of our college. Frequently we conduct exercises and games for our students. Whenever we have games period, our physical director takes students to the playground. The computer laboratory is fully equipped with air conditioner and High-speed Wi-Fi connection. The computer laboratory is under the control of Assistant Professor of Computer Science. Logbook and stock register are maintained in our laboratory. We follow unique principles and procedures for maintaining laboratory, library, sports complex, etc. According to the nature of

academic equipment we have in our institution, the procedures and principles of each laboratory, library and sports complex have been uploaded on our institutional website.

http://ignatiuscollegeofeducation.com/pdf/Lab_facility.pdf

CRITERION V - STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Scholarships and Financial Support

	Name/Title of the scheme	Number of students
Financial Support from institution	Concession	
Financial Support from Other Sources		
a) National	Minority Scholarship, BC/MBC/DNC, SC/ST Scholarships	1
b) International	Nil	Nil

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5.1.2 - Number of capability enhancement and development schemes such as Soft skill development, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Bridge Course	25/06/2019	166	St Ignatius College of Education
Personality Development	26/06/2019	166	St Ignatius College of Education
ICT in Education	27/06/2019	166	St Ignatius College of Education
Soft Skill Development	28/06/2019	166	St Ignatius College of Education
Communication Skills - Spoken English	02/07/2019	166	Mr. Jegan Prakash, English Language Centre, Madurai
Spirituality for daily life	08/07/2019	166	Rev Sr Magdalene Therese, Ignatius College of Education
Yoga and Meditation	09/07/2019	166	St Ignatius College of Education
Leadership Skills	10/07/2019	166	Rev Fr Michael John, XIBI, Xaviers College (Autonomous), Palayamkotta
Personal Counselling and Mentoring	11/07/2019	166	St Ignatius College of Education
Remedial Coaching	21/10/2019	22	St Ignatius College of Education

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5.1.3 - Students benefited by guidance for competitive examinations and career counselling offered during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in comp. ex
2019	TNTET Model Exam	166	166	Nil
2020	TNTET online coaching	165	165	Nil
2020	Coaching for Competitive Exams	166	166	17
2020	Campus Interview	Nil	130	Nil

[View File](#)

5.1.4 - Institutional mechanism for transparency, timely redressal of student grievances, Prevention and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for settlement
Nil	Nil	Nil

5.2 - Student Progression

5.2.1 - Details of campus placement during the year

On campus			Off campus
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited
1. SCAD Group of Institution, Tirunelveli 2. Vels Vidhyalaya school, Kovilpatti 3. Bharath Montessori School, Ilanji 4. Vedic Vidhyasshram School, Vallioor 5. Magdalene / Jose Mat Hr Sec School, Tirunelveli 6. Rose Mary group of schools, Tirunelveli	130	64	Rose Mary Model School, Palayamkottai, Servite Matric Hr Sec School, Samathanapuram

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5.2.2 - Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined

2020	1	B.Ed	Education	Sri Saradha college for women, Ariyakulam
2020	1	B.Ed	Education	THE STANDARD FIREWORK RAJARATNAM COLLEGE FOR WOMEN, SIVAKASI
2020	1	B.Ed	Education	St. John's College, Palayamkottai -627 002
2020	1	B.Ed	Education	Rani Anna Govt College for Women, Pettai
2020	1	B.Ed	Education	Alagappa University, Karaikudi
2020	1	B.Ed	Education	Manonmaniam Sundaranar University, Tirunelveli
2020	2	B.Ed	Education	Sri kaliswari college, Sivakasi.
2020	1	B.Ed	Education	Alagappa University, Karaikudi
2020	2	B.Ed	Education	Annamalai University, Chithamparam.
2020	5	B.Ed	Education	Manonmaniam Sundaranar University, Tirunelveli

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5.2.3 - Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	3
Any Other	14

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5.2.4 - Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Fine Arts	Institution	166
Sports	Intramural	166

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5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at national level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Number of students
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2020	Nil	National	Nil	Nil	00
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5.3.2 - Activity of Student Council & representation of students on academic & administrative bodies of the institution (maximum 500 words)

All the student teachers admitted to the College are the members of the student council. The student from each optional group represents the students' council. The council has a Chairperson and Secretary, democratically. The management and the staff guide and make them aware of their responsibilities in the activities of the College. Student Council representatives actively participate in all activities. The Institution encourages the students to develop their leadership through these activities. Talent groups are lead by student representatives. All types of council have students' representation. They help in coordinating events related to academics and other co-curricular and extra-curricular activities as per the directions of teaching faculty. Representation of students in Anti-ragging Committee • Members of Fine Arts Committee • Members in Extension Activities For the academic year, 2019-20 Miss. D. Jeyaratna as the Leader and S. Preethi Agarna served as the Secretary of the Student Council. Activities of Students council: • Students' council serves as the bridge between management and students. • It plays a major role in the planning and organizing of intramural cultural competitions, sports and games • It plans and organizes programmes during celebrations • Coordination in day-to-day academic activities at their level • Coordinates in arranging Field Trip for the students. Through the council become competent managers in future by learning skill-oriented activities.

5.4 - Alumni Engagement

5.4.1 - Whether the institution has registered Alumni Association?

No

5.4.2 - No. of registered Alumni:

805

5.4.3 - Alumni contribution during the year (in Rupees) :

33200

5.4.4 - Meetings/activities organized by Alumni Association :

The main objective of the Alumni Association is to maintain a healthy relationship with the Institution and motivate prospective teachers. They take the responsibility for keeping complete track of alumni with their required details and identify the opportunities available. In Alumni association meetings, plans : based on current needs are discussed. Along with the association meeting, an alumni meet is also organized at the institute level every year. The Association gives the Academic Proficiency prize to the achievers. • It provides scholarship to eligible students every year. Alumni contribution happens in other forms such as alumni motivation sessions and guidance programmes. Alumni share their personal experiences with students in facing the reality of the society and challenges in the workplace. Alumni visit campus at regular intervals to support the existing batch of students in academic and administrative activities.

organizing events, extend support and guidance for the functioning of clubs. These activities are quite motivational and create enthusiasm teachers, resulting in awareness related to the importance of education humankind. Alumni extend their support for campus placements too. The bearers, viz., President Mrs. Mary Hilda, Secretary Dr. A. Jeya Sudha A. Maria Saroja and the executive committee continued to serve in this 2019-20. Alumni Meetings were held on 13.09.2019 and 16.11.2019. The Meet planned to be on March 2020, was postponed indefinitely due to pandemic situation. In the meeting on 13.09.2019, it was resolved to create a group for easy communication and extended network. As suggested by the Kaniyammal was included in the executive committee. For the Alumni executive committee meeting on 16.11.2019, Rev. Sr. Nirmala Jesitha and Vasanthi and Rev. Sr. Arul Suganthi Agnes were the special invitees due to their experience in the institution. One of our Alumna, Mrs. P. Kalai BT Assistant of St. Xavier's High School, Kottar was honoured for Radhakrishnan Award from the Government of TamilNadu, for her excellent Further, we decided to have her as a special invitee for our prospect the near future.

CRITERION VI - GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - Mention two practices of decentralization and participative management during the last year (in 100 words)

The management is the pivot around which the team activities revolve. The envisioned goals resulting in the accomplishment of the institutional vision. A cohesive climate is maintained through participatory decentralised management. All of teaching faculty and administrative staff shoulders the academic and administrative spheres of work. Priority is given for need-based planning of material and human resources. The Successful execution of these plans is due to the judicious delegation of responsibilities among the academic and administrative staff. Teamwork, impartial rapport between management, staff, and students. All faculty serve as member of different committees and cells for the sake of the welfare and also for assuring quality learning. For innovative enrichment of curriculum, all the teacher educators contribute as members of the Board of Studies. The entire teaching faculty take charge of the discipline and activities of the students. All, share responsibility and get equal opportunity in the evaluation for successfully carrying out the mission entrusted to them.

6.1.2 - Does the institution have a Management Information System (MIS)?

Partial

6.2 - Strategy Development and Deployment

6.2.1 - Quality improvement strategies adopted by the institution for each of the following (with in 100 words)

Strategy Type	Details
Admission of Students	Admission of students satisfying the norms of TNTEU (Tamil Nadu Teachers Education University). • Priority to economically and socially deprived • An admission committee is formed for the selection of the students based on defined norms.
Industry	• We conducted competitions and organized entertainment activities for the students.

Interaction / Collaboration	the young students in the Juvenile home, in collaboration with 'Prison Ministry of India', TamilNadu Unit. • The Human Resource Management Seminar celebrated in our college in collaboration with District Social Welfare Services Authority, Tirunelveli on 10.12.2020.
Human Resource Management	• The staff, students and other stakeholders are encouraged to actively participate in institutional planning and administrative activities. • Registration fee paid by Management for presenting papers in Seminar or Conference. • Placing staff and students in various committees and distributing the various responsibilities in various programmes. • Motivating the Staff to go for outreach activities. • Periodic, Faculty Development Programmes has been conducted. • Distributing the academic work equally to all the staff members. • Encouraging all the staff members to participate in various activities.
Library, ICT and Physical Infrastructure / Instrumentation	Added Books for Reference and in Book Bank. Free Wi-Fi facility in library for accessing e-resources. Systems with LAN and internet connectivity are available in Computer Laboratory.
Research and Development	Well established Centre for Research. • Evolving appropriate regulations for research scholars. • Sharing the research findings with neighbouring institutions. • Publishing Inigo Journal. • Publishing Seminar Proceedings with ISBN as special issue. • Lecture on "How to Choose the Right Research Topic to Sustain Curiosity" for Ph.D, M.Ed scholars and Academicians at Centre for Research on 19th February, 2020. • Lecture on "Selecting a Research Problem" at Sr. Landrada Centre for Research on 19th Feb 2020.
Examination and Evaluation	• Maintaining transparency in evaluation and publication of results. • Regularity in the conduct of internal and external examinations. • Analysing the level of difference between internal and external examinations in the awards committee. • All the programmes in the college are evaluated by the staff members in the staff meeting.
Teaching and Learning	• Participatory Learning Methods. • Enhancing experience via field visit and educational tour. • Use of Digital Technology in Teaching and Learning. • Course Plan prepared by the staff members. • Digital Lesson Plans are prepared by the teachers and students. • Individualised learning. • Teacher's familiarity with various Teaching-learning systems. • Team Teaching. • Self-learning. • SLM (SLM) provided for the students. • Assignment and seminar given for the students. • Intensive teaching practice for faculty members has been provided for the B.Ed. students in the supporting institutions. • Discussion method has been followed in the classroom.
Curriculum Development	I. Curriculum has been revised following the guideline of NCTE curriculum. More emphasis are given to employability skill development courses. As per NCTE Regulations 2016, new courses and electives were introduced. II. Feedback from Alumni and other premier institutions are considered and incorporated in the syllabus. III. Updating syllabus every year in accordance with the latest trends.

emerging local and global needs IV. Updating practice M.Ed. and M.Phil. students to suit the professional ne V. Choice based elective courses have provided VI. A for Strengthening English Language VII. Proficiency develop the communication skill of the prospective to Intensive Micro teaching practice is given to enrich behaviour of the prospective teachers. IX. Training preparation is given to present the lesson effectively Teaching is provided for improvement of their teaching on yoga to develop physically fit individuals. XII. Modern Theatre skills to become an innovative teacher. hour is allotted for games or arts and crafts. XIV. Course XV. SWAYAM online courses were introduced and encouraged to enrol in any one of the course

6.2.2 - Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The monthly plan is sent to the individual staff through Invitation for seminar, conference and workshop are sent to all the staff members. • Article alert system in arrival of articles is sent to the email of the staff
Administration	Students database are available in the Principal's office system for staff and students to record their attendance Communications through email or mobile phone. • Monthly through the mail for all staff members.
Finance and Accounts	Transaction through NEFT for registration of seminars Salary for the staff through the banking system
Student Admission and Support	• College prospectus and application forms are available website. • Learning material for students is uploaded individual website. • Students' scholarships are direct their bank account. • Concession in the course fee and needy.
Examination	• Examination timetable is uploaded on the college website results are published on the website. • Examination fee online banking

6.3 - Faculty Empowerment Strategies

6.3.1 - Teachers provided with financial support to attend conferences / workshops and towards meeting professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Month of the year
2020	Mrs.M.Gnana Kamali	International Conference organized by Annammal College of Education for Women, Thoothukudi on 31.01.2020	January
2020	Mrs.E.Michael	International Conference organized by Annammal	February

	Jeya Priya,	College of Education for Women, Thoothukudi on 31.01.2020	
2020	Dr.J.Maria Prema,	National Level Seminar organized by St.Xaviers College of Education, Palayamkottai on 10.01.2020	
2020	Dr.A.Jeya Sudha,	National Level Seminar organized by St.Xaviers College of Education, Palayamkottai on 10.01.2020	
2020	Dr.N.Theresita Shanthi	National Level Seminar organized by St.Xaviers College of Education, Palayamkottai on 10.01.2020	
2019	Dr.Sr.A.Nirmala Devi	Theme Centered Interaction Workshop from 28.09.2019 to 20.10.2019 at Annammal College of Education for Women, Tuticorin conducted by RCI International in cooperation with TTK Chapter of TCI Ruth Cohn Institute for TCI India	

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6.3.2 - Number of professional development / administrative training programmes organized by the and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (T)
2019	Faculty Development Programme on "Personal and Professional Grooming: A Holistic Approach"	Nil	21/06/2019	21/06/2019	
2019	"Empowering Educators towards Excellence"	Nil	24/06/2019	24/06/2019	
2019	The Ultimate Discovery"	The Ultimate Discovery"	20/11/2019	20/11/2019	

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6.3.3 - No. of teachers attending professional development programmes, viz., Orientation Program Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	
"Orientation Programme for Coordinators of TamilNadu Open University Study Centres"	1	18/07/2019	1
Capacity Building Workshop for IQAC Coordinators	1	29/08/2019	2

organized by Faculty Development Centre (FDC - PMMMNMTT), Tamilnadu Teachers Education University, Chennai			
"Empowering Teachers in the Art of Teaching and Learning" organized by Annammal College of Education for Women,	2	15/02/2020	1

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6.3.4 - Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	
2	2	Nil	

6.3.5 - Welfare schemes for

Teaching	Non-teaching	Students
Workshops, Seminars and Faculty Development Programmes	Training Programmes, Loans	ICM Financial Support for academic medical support. Government Scholarships Academic Awards

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal Financial Audit: Internal Financial Audit is done in our institution every three months. It is done by the society of ICM with the auditor. It audits the financial accounts of the institution. The secretary of the society of ICM submits the account to the auditor and they would verify it. External Financial Audit is conducted annually. The officers from Joint Collegiate Education visit our college once in a year and examine the accounts maintained by our college regarding the income of our college and the expenditure details.

6.4.2 - Funds / Grants received from management, non-government bodies, individuals, philanthropists (not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds / Grants received in Rs.
S. Shermeena I Year M.Ed St. Ignatius College of Education, Dr. J. Maria Prema Assistant Professor St. Ignatius College of Education, Dr. A.Jeyasudha Assistant Professor St. Ignatius College of Education, Arunagiri Lodge, Kajah Enterprises P.Ltd	18900

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6.4.3 - Total corpus fund generated

2500000

6.5 - Internal Quality Assurance System

6.5.1 - Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		
	Yes/No	Agency	Yes/No
Academic	Yes	AAA Peer Team	Yes
Administrative	Yes	Joint Directorate of Collegiate Education	Yes

6.5.2 - Activities and support from the Parent - Teacher Association (at least three)

Periodic meeting of the parents and teachers at regular intervals. of the association are elected every academic year for coordinating t between the management and the stakeholders. The institution provide to the parents about the Internship training programme. There is an op the year plan with the representatives of PTA. The institution h practice of collecting feedback from the parents, regarding the acade of their wards and any other issue connected to the institution. The analyzed and considered for further planning and evaluation. PTA me their views during the Administrative team visit.

6.5.3 - Development programmes for support staff (at least three)

• Tally training • Training for e filing • Training ESI, EPF calculati SR maintenance • Workshop on Public Financial Management system (PFMS) through PPA through the bank for spending UGC autonomy Grant • Train registration, interbank transfer, Expenditure, generating

6.5.4 - Post Accreditation initiative(s) (mention at least three)

• Enhanced Library e-resources • ICT enabled classrooms • Digitali resources • Mentor-Mentee system • Remedial Coaching • Coaching for Co TNTET, NET, CTET, TRB

6.5.5 - Internal Quality Assurance System Details

a) Submission of Data for AISHE portal
b) Participation in NIRF
c) ISO certification
d) NBA or any other quality audit

6.5.6 - Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Dur
2019	National Seminar on "Learning Disabilities"	01/06/2019	05/10/2019	05/:
2019	National Seminar on "Quality Education for Sustainable Development"	01/06/2019	08/11/2019	08/:
2020	Institutional seminar on "How to Choose the Right Research Topic to Sustain Enthusiasm and Curiosity"	04/01/2020	19/02/2020	19/0
2020	Institutional Seminar on Mental Health	04/01/2020	27/02/2020	27/0

	with the theme "Magale Nalamaa"			
2019	Innovative Art and Craft Workshop	01/06/2019	17/09/2019	17/0
2020	Workshop on 'Therapeutic Values of Yoga'	01/06/2019	29/02/2020	29/0
2019	Personal and Professional Grooming: A Holistic Approach.	01/06/2019	21/06/2019	24/0
2019	"The Ultimate Discovery"	02/11/2019	20/11/2019	20/0
2019	Spoken English Course	01/06/2019	02/07/2019	06/0
2019	Seminar organized on the topic Holistic Approach to Education	02/11/2019	21/11/2019	21/0

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CRITERION VII - INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Gender Equity (Number of gender equity promotion programmes organized by the institution)

Title of the programme	Period from	Period to
Gender discrimination in Indian Politics on Human Rights Perspective	29/06/2020	29/0

7.1.2 - Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy
Solar panel - Our institution has established a solar system within campus. The system consists of 80 panels. The total capacity of the system is 20,000 k w). We utilize the solar system in all possible administrative works, teaching-learning process, research, library, etc. Therefore, we are environmentally conscious by saving energy resources.

7.1.3 - Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Nur
Physical facilities	Yes	
Provision for lift	No	
Ramp/Rails	No	
Braille Software/facilities	No	
Rest Rooms	Yes	
Scribes for examination	Yes	
Special skill development for differently abled students	No	
Any other similar facility	No	

7.1.4 - Inclusion and Situatedness

Year	Number of initiatives to	Number of initiatives	Date	Duration	Name of initiative	Issues add
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	address locational advantages and disadvantages	taken to engage with and contribute to local community				
2019	1	1	13/09/2019	1	PoshanAbhiyan	Food Nutrit
2019	1	1	22/10/2019	1	Mobile Laboratory	arou interes creativi perform experin
2019	1	1	24/10/2019	1	special talk	Deng Awarer
2019	1	1	19/11/2019	1	communal harmony campaign	Commu Discrimi
2019	1	1	26/11/2019	1	National Constitution Day	Fundame duti
2019	1	1	10/12/2019	1	Human Rights Day	Legal r for hu righ
2020	1	1	03/01/2020	3	CT Camp	Soci awarer
2020	1	1	01/02/2020	3	CT Camp	Commur servi
2020	1	1	27/02/2020	1	'Magale Nalama'	Mental f
2020	1	1	28/02/2020	1	Food festival	Natural Traditi Food Healthy Happy

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7.1.5 - Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
Academic Calendar 2019- 2020	15/07/2019	Motto, Mission, Vision, Objectives of the coll professional ethics were clearly mentioned in t calendar. We have arranged special talks on values prospective teachers were asked to follow the prof and frequent monitoring was done by all the teacher ward system.

7.1.6 - Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number
Holistic Development	25/06/2019	11/07/2019	

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7.1.7 - Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Plastic free campus 2. wastewater management 3. Solar 4. Teaching Aids without Thermo Cole sheets. 5. Students were encouraged to use bicycles and motor vehicles to control pollution.

7.2 - Best Practices

7.2.1 - Describe at least two institutional best practices

Best Practices 2019-20

1. Educational Guidance and Personal Counseling: positive children Introduction: Education is the process of facilitating the acquisition of knowledge, skills, values, beliefs and habits. Teaching refers to the policies, procedures and provision designed to equip teachers with the knowledge, attitudes, behaviours, and skills they need to perform their tasks effectively in the classroom, school, and wider community. To provide training on community service to our prospective teachers, we have the program of giving 'Educational Guidance and Personal Counseling' to children. This training will help them to identify and understand the needs of the community of society. Objectives

1. To develop the attitude of social workers.
2. To motivate the prospective teachers to accept HIV positive children.
3. To build a positive relationship with the destitute people of society.
4. To train the prospective teachers to work as social workers.
5. To remove the myths and fears about HIV positive people.

Under the guidance and motivation of our principal, prospective teachers have joined this program to render voluntary service and counselling. The children of the 'Thozhamai Illam', Kousannaelpuram, Tirunelveli district, are coming to receive educational guidance and personal counselling. Our students are visiting the inmates during weekends. The prospective teachers also visit HIV affected children and rendered educational guidance and personal counselling for their future studies. They eat and play with them without showing any discrimination. This program trained our prospective teachers to accept all the deprived children of society. Conclusion: Today's social development and technological advancement has changed human behaviour. We are living in a society without values such as honesty, humanity, love and care, mutual acceptance etc. This type of program will help prospective teachers and in future, they will teach all these values to their students. It will help them to develop as a good teacher for a better society.

2. Augmentation of Leadership Introduction Leadership is the skill encompassing the ability of an individual, group or organization to influence or guide other individuals, teams, or entire organizations. Leaders guide and direct the individuals in an appropriate manner towards the achievement of their tasks and functions, provide solutions to various types of challenges, make effective decisions and create amiable environments. In classroom settings, instructors are required to assume leadership roles and effectively guide and instruct the students. It is important on the part of prospective teachers to develop leadership qualities in terms of values and ethics.

within the course of time. Therefore every year in our college we were arts competitions among our student teachers. Objectives 1. To develop skills among the student teachers. 2. To improve team work and collaborate motivate them to expose their talents. 4. To enhance emotional and social To promote healthy competitions. 6. To increase intrinsic motivation prospective teachers are divided into five talent groups and each leader and an assistant leader. The group was equally distributed on their talents, in order to avoid crowding of talented students in a group allowed discuss about the competitions and participation of their group. Maximum numbers of participants were encouraged for group competitions. Intra-college competition, motivates the students to expose their talents in a positive way. All the competitions were judged on the basis of their different judges without any discrimination. Conclusion Competitions motivate students to perform and excel and offer a lot more reward than winning prize. Competitions offer a chance for participants to gain experience, showcase skills, analyze and evaluate outcomes and uncover aptitude. Competitions also encourage students to adopt innovative ideas and develop their ideas and skills. We believe this best practice will be adopted in professional activities in future.

Upload details of two best practices successfully implemented by the institution as per NAAC criteria, institution website, provide the link

<http://www.ignatiuscollegeofeducation.com/igac/Best%20Practices%20List.pdf>

7.3 - Institutional Distinctiveness

7.3.1 - Provide the details of the performance of the institution in one area distinctive to its vision, not more than 500 words

Institutional Distinctiveness 2019-20 Compassion to Mankind Vision "Compassion at the formation of prospective women teachers with far-sighted clear vision of present and future panorama of the needs and requirements for the promotion of Justice and Social Progress" Priority Our college gives priority to the development of humanitarian values to the prospective teachers. Thrust Develop an independent personality by giving importance to the wisdom of humanitarian values and become a compassionate person for society. Performance of the Institution St. Ignace's College of Education, Palayamkottai is an autonomous educational institution of the Roman Catholic Congregation. It had a noble heritage of strives to bring forth women teachers with personal integrity, social commitment, emotional maturity and moral uprightness. In order to develop the values of social commitment and social consciousness, social service, social responsibility etc, our college has a lot of training programmes for prospective teachers. The activities of our institutions focused on 'compassion to mankind' and the activities of 'Saranalayam' To broaden the virtue of humanity, our prospective teachers visit Saranalayam, 'a home for abandoned children and women' in Tirunelveli to understand the history and objectives of the Home and got the ideas of child adoption, child abuse etc. They also experienced the "Joy of giving" by presenting gifts such as clothes, food materials, stationery items etc to the staff of Saranalayam and imbibed the humanitarian values. 2. Visit to 'Vidyalaya' to understand social commitment and to provide community experiences to our prospective teachers. Our institution arranged a visit to Vidiyal, the home for thrown out mothers, at Aalankulam. They gained a clear idea about child adoption and the importance of humanitarian values.

India and it is a good opportunity to know the social reality. 3. Visit Home As a part of empathetic activities, every year our institution arranges a visit to the Juvenile Home of Tirunelveli. Through this, the prospective teachers learn about the problems of adolescents and render counselling service to them. They also freely interact with the juveniles and conduct entertainment programs. This type of visit helps the prospective teachers to handle the students in the future and also build them as a human being. 4. Visit Gypsy Colony We have selected the Gypsy colony, located at Pettai, Tirunelveli for the CT to provide various services to them. The prospective teachers visited the house of the people and collected basic information about their family, occupation, food habit, sanitation etc. According to the survey we conducted 'Eye to eye' talks on child marriage, child birth, health and hygiene, sanitation, etc. 5. Visit to 'Thozamai Illam' "Thozhamai Illam" is a home for the HIV/AIDS affected persons located at Tirunelveli. As a part of community service, our institution provides the opportunity to our prospective teachers to visit the home every year. Every week end they go to the home and give educational

Provide the weblink of the institution

<http://www.ignatiuscollegeofeducation.com/pdf/Institutional%20Distinctive%20.pdf>

8.Future Plans of Actions for Next Academic Year

AQAR 2019-20 FUTURE PLAN FOR NEXT ACADEMIC YEAR E-Office (Paper Free Office) E-Office will help to reduce paper usage in the office. This Switchover from traditional office file system to a cloud or automated document management system will increase the easy accessibility of a document, anywhere any time. • Paperless eliminates the problem of physical file storage. With a paperless system, we do not need closets and offices filled with old documents. Digital files take up less space at all. They are stored remotely and can be accessed from anywhere. • Digital documents are safer than in the office. We get better security. We can set permissions so that only specific people can access them. On the other hand, documents in the office are accessible to anyone who is in charge of it. • Implementing digital systems reduce the risk of errors that occur with manual data input. They also help guarantee that documents are saved in the correct place. • There are many document management systems available that can scan data from physical documents • A paperless office can reduce costs in several ways. It saves money, results in saved money. Automated systems result in higher productivity and eliminate the need to hire more staff. • Even going partially paperless makes a difference. Documents stored in the cloud are readily accessible and cause less frustration due to wasting time in searching. • Automated processes help reduce costly human errors. Introduction of new courses • Analyzing the requirement for introducing 4-year Integrated B. Ed course • Introducing more value-added certificate courses • Equipping student teachers for conducting online assessment.